

STEPS INVOLVED IN PAYMENT

STEP 1:

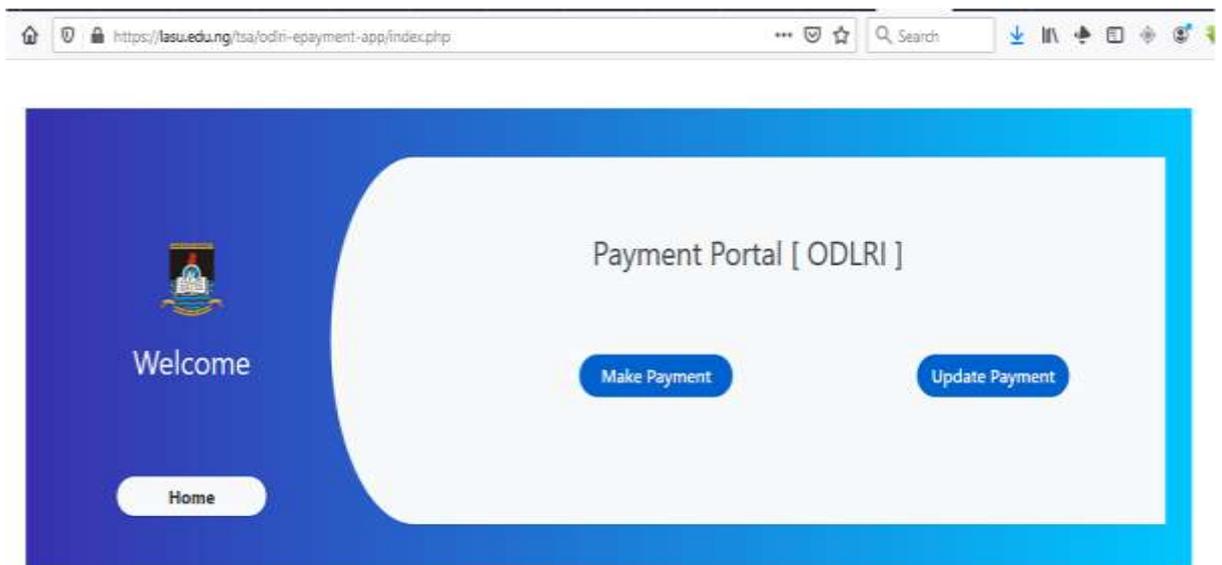
- a) Goto <http://www.odlri.lasu.edu.ng/home>
- b) Click on the **Current Student** Menu item
- c) Click on **Pay Fees** Sub-Menu item

OR

Goto <https://lasu.edu.ng/tsa/odlri-epayment-app/index.php> directly

STEP 2:

On the displayed payment portal interface click on **“Make Payment”** button



STEP 3:

The screenshot shows a web browser window with the URL <https://lasu.edu.ng/tsa/odri-epayment-app/home.php>. The page features a blue header with a logo and the text "Welcome" and "Home". The main content area is titled "Payment Portal [ODLRI]" and contains a form with four input fields and a "Proceed" button. The fields are: "Application Form Number", "Select PAYMENT Ratio", "Select STUDENT MODE", and "Select Session". Handwritten red circles and lines number these fields 1 through 4, corresponding to the instructions below.

- Type in your **Application Form Number** in the space (1) provided
- Select **Payment Ratio** from the provided dropdown box (2)
- Select **Student Mode** from the provided dropdown box (3)
- Select **Academic Session** from the provided dropdown box (4)
- Click on the **Proceed** button to proceed to next page

The screenshot shows the same web browser window as above, but with the form fields filled out. The "Application Form Number" field contains "2019-OD-00000-00" with a red error icon. The "Select PAYMENT Ratio" dropdown is set to "FIRST INSTALLMENT (SCHOOL FEE)". The "Select STUDENT MODE" dropdown is set to "FRESHER", with a handwritten red arrow pointing to it and the text "New Student". The "Select Session" dropdown is set to "2019/2020". The "Proceed" button is circled in red.

Sample Completion – Fresh Student Making First Instalment

Payment Portal [ODLRI]

2019-OD-00000-00

FULL PAYMENT(SCHOOL FEE)

FRESHER

2019/2020

Proceed

New Student

Sample Completion – Fresh Student Making Full Payment

STEP 4

Payment Portal [ODLRI]

Application Number: 2019-OD-00000-00

Fullname: [REDACTED]

Email: [] (1)

Phone number: [] (2)

LEVEL: 100

FIRST INSTALLMENT (SCHOOL FEE): -39600 - (NAIRA PAYMENT)

Generate Invoice (3)

The above form will be displayed.

- Type in your **Email Address** in the space (1) provided
- Type in your **Phone Number** in the space(2) provided

Click on the **Generate Invoice** button to proceed to make payment

STEP 5

The screenshot shows a web browser window with the URL <https://lasu.edu.ng/lasu/odlr-epayment-app/form2.php>. The page title is "Payment Portal [ODLRI]". On the left, there is a blue sidebar with a logo and the text "Welcome" and a "Home" button. The main content area has a light blue background. At the top right, there is a search bar. Below the title, there is a green notification box that says "NB: Payment can be made in Bank using the RRR number : 140392543109." Below this, there are several input fields: "RRR Number" (containing 140392543109), "Fullname" (redacted), "Application Number" (containing 2019-DD-0000-0018), "Phone number" (containing 0805-...), "Email" (containing ...@gmail.com), and "FIRST INSTALLMENT (SCHOOL FEE)" (containing 39600). At the bottom right, there are two buttons: "Print Invoice" and "Pay". Red handwritten annotations are present: a circled '1' points to the RRR Number field, a circled '2' points to the "Print Invoice" button, and a circled '3' points to the "Pay" button. There is also an "Activate Windows" watermark in the bottom right corner.

The above form will be displayed.

- To make payment in Bank copy the **RRR Number** in (1) above and use it to make cash payment in any bank.
- To make **Online Payment** using **Debit Card**, click on the **Pay** button (3) provided
- To print your **invoice**, click on the **Print Invoice** button (2)